

## **Vernon Grove Board of Trustees**

### **Meeting Minutes**

**December 6, 2023**

Present: Chairman - Ron Gray, Trustee – Scott Crisafulli, Trustee – Fred Elliott, Trustee – Charlie Skaff, Trustee – Mike Lenza, Cemetery Administrator – Phil Greenstein, Interim Cemetery Foreman – Dustin Morris

Absent: Trustee – Chase Filosa

Residents: None

Meeting called to order 6:00 PM. Motion to open by Charlie, 2<sup>nd</sup> by Mike, all in favor.

Review of minutes, Charlie motion to accept, 2<sup>nd</sup> by Scott, all in favor.

### **Administrator Report – 12/6/2023**

Dustin and Jamie have both properties in good shape. Lawns mowed; leaves done. The piece of oak tree that was talked about last meeting is off the fence. November 30 was Jamie's last day since he was hired as a PT worker. New cameras were installed last week, 2 fixed, 1 motion. Cameras cannot be touched, adjusted, played back etc. MUST go through IT Dept. Dustin has already reported to Highway, but is back at VG doing winterizing and maintenance to all the machines.

Jobs were posted, as per Union rules, for the required time.

Admin has not talked to power plant yet.

### **New Business:**

Motion to promote Dustin Morris to Cemetery Foreman made by Scott, 2<sup>nd</sup> by Charles, all in favor. After some discussion about resumes received for job posting, motion made by Fred to hire Jamie Comolli to the open Permanent FT Laborer position, 2<sup>nd</sup> by Mike, all in favor.

Capital improvement discussion followed with topics about fence replacement, equipment needed such as a new, bigger more heavy duty trailer etc. Trustees request Administrator ask Town Accountant Zach Taylor to clarify the use of some funds previously approved.

**Old Business:**

Fred brought up a discussion of grave depths. Fairly lengthy discussion of how issues are addressed with Braza Construction, the current firm contracted for grave digging. Review of contract suggested for February meeting in order to be ready to put out for bids.

Motion to adjourn made by Charlie, 2<sup>nd</sup> Mike, all in favor. Meeting adjourned at 7:38 PM

Next Meeting Wednesday January 3, 2024 / 6 PM, Town Hall room 14.

Accepted by:

Handwritten signatures of Ron Gray and Fred Elliott in black ink, positioned above a horizontal line.

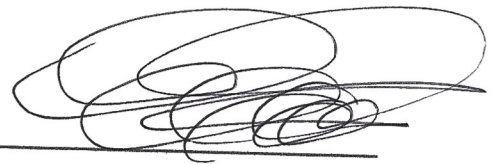
Ron Gray

Fred Elliott

Handwritten signature of Charles Skaff in blue ink, positioned above a horizontal line.

Scott Crisafulli

Charles Skaff

Handwritten signature of Michael Lenza in black ink, positioned above a horizontal line.

Michael Lenza