

MILFORD INDUSTRIAL DEVELOPMENT COMMISSION
MINUTES OF MEETING
Thursday, August 17, 2023
4:00 P.M., Room 14, Milford Town Hall

Members Present: Joseph Boczanowski, Justin Brosnan, Larry Dunkin (Chairman), Scott Kaplan, Tony Pinto (Vice Chairman), Ronald Platukis.

Members Absent: Steven Borges.

Others Present: Richard Villani, Esq., Town Administrator, John Charbonneau, Assistant Town Administrator / Economic Development Director

Call to order: The Chairman called the meeting to order at 4:08 P.M.

Welcome new IDC Member: Town Administrator Villani welcomed new IDC member Justin Brosnan, the new Facilities Manager at Milton CAT. Justin was recently appointed by the Select Board to replace the former long-time IDC member Mr. Matt Shields, also from Milton CAT. The Town Administrator noted that the Town has always encouraged representation from major industries on the IDC, so being able to continue the tradition of having an IDC member from Milton CAT seems only fitting.

Introduction: Town Administrator Villani introduced John Charbonneau to the members. Mr. Charbonneau is the recently hired Assistant Town Administrator / Economic Development Director. The Town Administrator commented on Mr. Charbonneau's extensive credentials, and referred the members to the resume that was included in the agenda packet. The members welcomed Mr. Charbonneau to the meeting and to Milford.

IDC's role in Economic Development: Town Administrator Villani noted the Select Board's interest in rejuvenating the IDC now that the Economic Development Director position has been filled. He also noted the Town's interest in renaming the Industrial Development Commission to the Economic Development Commission, and in reducing the number of members from eleven to seven. An article will likely be placed on the Fall Special Town Meeting Warrant for those changes. A draft of the text of the proposed article was included in the agenda packet. After brief discussion the members present voted unanimously to support a motion by Tony Pinto and seconded by Joe Boczanowski to forward the proposed article to the Select Board for inclusion in the Fall Special Town Meeting Warrant.

2024 Milford Comprehensive Plan schedule: The Chairman explained that the Planning Board will be seeking funding at the Fall Special Town Meeting Warrant to prepare a 2024 Milford Comprehensive Plan. The Planning Board intends to hire the Metropolitan Area Planning Council (MAPC) planning staff as the consultant to prepare the Plan. MAPC should be able to begin work in the fall of this year, with the majority of the work to occur throughout calendar year 2024. The current cost estimate is \$163,000.00, and the Planning Board has already received a \$60,000.00 Technical Assistance Program Grant that will reduce the overall cost of the project to \$103,000.00. Included in the agenda packet was an outline of the expected scope of work.

Updated GIS themes: The Chairman noted that the Conservation Commission Jurisdiction parcels theme on the GIS has been updated. The Town now has slightly over 1,000 acres of open space under Conservation Commission protection. The GIS also has a separate theme locating the Former Water Company parcels that the Town has acquired, including those located in Hopkinton.

The Chairman noted that the next meeting will be on September 21, 2023.

Adjourn: The meeting was adjourned at 5:15 P.M.