

TOWN OF MILFORD

DIRECTORY OF MUNICIPAL LICENSES, PERMITS AND AUTHORIZATIONS



This brochure contains a general listing of permits, licenses and other authorizations which must be obtained from municipal departments for specified purposes. If additional information is required, please contact the appropriate department.

The user of this directory is advised that, although put together carefully, the completeness or all-inclusiveness is not guaranteed. It should be further understood that, before certain activities are undertaken, approval of several boards or officials may be necessary. Finally, it should also be understood that, in various instances, an activity sought to be "permitted" or licensed may be forbidden or controlled by zoning regulations; or certain zoning approvals of the planning board or zoning board of appeals may be necessary before issuance of another license or permit.

This brochure is provided as a public service through the office of the milford board of selectmen.

Louis j. Celozzi, Town Administrator

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THE FOLLOWING LICENSES, PERMITS OR AUTHORIZATIONS MAY BE OBTAINED FROM:

Alcoholic Beverages

Selectmen

Alien Print Cards	Police Department
Ammunition (Sale of)	Police Department
Ammunition & Powder (black/smokeless)	
Storage of	Fire Department
Animal Control	Animal Control Officer
Animal Stables	Health Department
Antique Dealer	Selectmen
Assisted Living Facility (Special Permit)	Planning Board
	Planning/Engineering Department
Auctioneer	Selectmen
Automatic Amusements	Selectmen
Automobiles	
Class I - New Car Dealer	Selectmen
Class II - Used Car Dealer	Selectmen
Class III - Junk Dealer	Selectmen
Beano	Selectmen
Beer and Wine	Selectmen
Bicycle Registration	Police Department
Billiards	Selectmen
Birth Certificates	Town Clerk
Blasting Permits	Fire Department
Block Parties	Selectmen
Boarding Houses	Selectmen
Bonfires	Fire Department
Bowling Alleys	Selectmen
Building Permits	Building Commissioner/Dept of
...residential, commercial, professional	Inspections
industrial, construction; also miscellaneous	
(fences, sign, etc.)	
Burial Permits	Health Department
Burning (Open Air Fires)	Fire Department
Cable Television	Selectmen
Caterers	Health Department
Carnival and Circus	Selectmen
Certificate of Zoning Compliance	Building Commissioner/Dept of
Inspections	
Certificates of Inspection	Dept. of Inspections
Children's Work Permits	Superintendent of Schools
Christmas Trees (Sales)	Selectmen
Christmas Trees (Storage)	Fire Department
Cinemas	Selectmen
Clubs, Associations Dispensing Food or	
Beverages to Members	Selectmen
Coin-Operated Game Machines	Selectmen
Common Carriers	Police Department
Common Victualler (Restaurant)	Selectmen

***THE FOLLOWING LICENSES, PERMITS
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Conservation (see Wetlands)

Cream and Milk	Health Department
Day Care Centers	Fire Department
Death Certificates	Town Clerk
Decorations	Fire Department
Diesel Storage (See Fuel)	
Disposal Works (Septic tank cleaners)	Health Department
Dog Licenses	Town Clerk
Drainlayers License	Sewer Dept.
Educational Facilities (Private)	
Quarterly Inspections	Fire Department
Elderly (Assistance to)	Council on Aging
Elderly Housing (Special Permit)	Planning Board/Planning & Engineering
Dept.	
Electrical Wiring Permits	Wiring Inspector/Dept of Inspections
Emergency Street Closings	Police Department
Entertainment (Live)	Selectmen
Explosives (Transportation & Storage)	Fire Department
Fence Permits	
Inspections	Building Commissioner/Department of
Firearms (rifles, shotguns, BB guns, MACE, Possession of, sale of)	Police Department
Fire Protection Equipment	Fire Department
Fireworks	Fire Department
Fishing Licenses	Town Clerk
Flammable Fluids (Transportation of)	Fire Department
Flammable Gases (Transportation/Storage of)	Fire Department
Food Service Establishments (Restaurants, etc)	Health Department
Food Service, Mobile (Canteens, etc.)	Health Department
Food Service, Temporary (Carnivals, Fairs, etc)	Health Department
Fortune Tellers	Selectmen
Fuel Storage/Flammable Fluids	
up to 165 gallons gasoline	Fire Department
up to 500 gallons diesel or #2 fuel oil	Fire Department
up to 10,000 gallons heating oil (if connected to an oil burner)	
above preceding limits, or other type of fuels/fluids	Fire Department
annual renewal certificates	Selectmen
Funeral Directors	Town Clerk
	Health Department
Garage/Yard Sales	Selectmen
Gas Permits	Department of Inspections
Gasoline Storage (See Fuel)	

***THE FOLLOWING LICENSES, PERMITS
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Hackney Carriages & Drivers

Police Department

Hawkers and Peddlers	Police Department & Selectmen
Hazardous Substances (Unattended)	Fire Department
Hazardous Waste Facilities (Special Permits)	Health Department
	Planning & Engineering Dept.
	Police Department
Holiday Work Permits	
Home Occupation Permits (for small business within dwelling)	Building Commissioner/Dept. of Inspections
	Fire Department
Hospitals (Quarterly Inspections)	Building Commissioner/Dept. of Inspections
House Numbers, Assignment of	Town Clerk
Hunting Licenses	
Ice Cream	Health Department
InnHolders	Selectmen
Innkeepers (Quarterly Inspections)	Fire Department
Las Vegas Nights	Town Clerk
Limousines & Taxis	Police Department
Liquor Licenses	Selectmen
Lottery Permits	Police Department
Markets, Retail	Health Department
Marriage Licenses	Town Clerk
Massage Therapy	Health Department
Milk and Cream	Health Department
Motor Vehicles (Accident Reports)	Police Department
Motor Vehicles (Red & Blue Light Permits)	Police Department
Movie Theatres	Selectmen
Nursing Homes (Quarterly Inspections)	Fire Department
Occupancy Inspections	Fire Department
Occupancy Permits (See Building Permits)	Building Commissioner/Dept. of Inspections
Oil-Burning Equipment (Installation/Alteration)	Fire Department
Open Air Burning	Fire Department
Parades	Selectmen
Parking Lots (Municipal only)	Selectmen
Parking (Overnight During Ban)	Police Department
Parks (Use of)	Park Commission
Peddlers & Hawkers	Police Department & Selectmen
Pistol Permits	Police Department
Plumbing Permits	Plumbing Inspector/Dept. of Inspections

***THE FOLLOWING LICENSES, PERMITS
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Pole & Conduit Locations

Selectmen

Pool Tables	Selectmen
Pools (See "Swimming Pools)	
Power Plant (Gas fueled, special permit)	Planning Board/Planning & Engineering
Dept.	
Propane (Storage of)	Fire Department
Public Speeches	Selectmen
Public Ways (Obstruct and/or Overhang)	Selectmen
Raffle Permits	Town Clerk
Residential Care Facilities (Quarterly Inspections)	Fire Department
Restaurants	Health Department
Retail Markets	Health Department
Recycling	Health Department
Rubbish Removal Haulers	Health Department
School Facilities & Playing Fields (Use/Rental)	School Department
Second Hand/Antique Dealers	Selectmen
Security Print Cards	Police Department
Senior Citizen Activities	Council on Aging
Septic Systems	Health Department
Septic System Installers	Health Department
Sewer Drain Layer License	Sewer Commission
Sewer Service Connection Permit	Sewer Commission
Sewer Use or Fee (Payments or information)	Sewer Commission
Sidewalks & Streets (Permit to open)	Highway Department
Sidewalks & Streets (To obstruct or overhang)	Selectmen
to erect signs	
to display merchandise	
to repair or renovate building	
Sign Permits	Dept. of Inspections
Signs (Traffic aids)	Selectmen
Site Plan Reviews (Or Waivers)	Planning & Engineering Dept.
for Commercial/Industrial sites	
Smoke Detectors (Residential; upon sale of Property)	Fire Department
Soil Testing (Perk tests, deep hold tests)	Health Department
Speeches in Public	Selectmen
Sprinkler Systems	Fire Department
Stop-work Order	Dept. of Inspections
Storage of Combustible Materials	Fire Department
Stoves (Solid Fuel) Permits	Dept. of Inspections
Street Acceptance & Layouts	Selectmen
Street Closing (Emergency)	Police Department
Streets (Dwelling numbers)	Dept. of Inspections
Sub-Divisions (Plans and approvals)	Planning Board/Planning & Engineering
Dept.	
Sunday Work Permits	Police Department

***THE FOLLOWING LICENSES, PERMITS
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Swimming Pools	Health Department & Dept. of
Inspections	

public (e.g., municipal & State pools)
semi-public (e.g., hotels & apartment complexes)

Tag Days	Selectmen
Tank Removal	Fire Department
Tank Trucks (Inspection of)	Fire Department
Tanning Facilities	Health Department
Taverns	Selectmen
Tax Abatements	Assessors
..age, financial conditions, infirmity	
..over valuation of real estate or personal property	
Tax Exemptions	Assessors
..veterans (service-connected disabilities)	
..blind (certified)	
..elderly (over 70 years)	
Tax Increment Financing Agreements (TIF)	Selectmen/Town Meeting
Tax Liens, Municipal Certificates	Tax Collector
Tax Titles	Town Treasurer
Taxis and Limousines	Police Department
Traffic Signs & Other Aids	Selectmen
Transfer Facility - Permits	Health Department
Transient Vendors	Police Department & Selectmen
Trash Removal	Health Department
Town Meeting (Articles for inclusion in warrant)	Selectmen
Underground Storage Tanks (U.S.T.)	Fire Department
Veterans (Assistance)	Veterans Agent
Voter Registration	Town Clerk
Well Installer	Health Department
Wetlands Permits (Per Wetlands Protection Act)	Conservation Commission/Planning & Engineering Dept.
Wine and Malt Licenses	Selectmen
Wine (production for family use)	Police Department
Wiring Permits	Wiring Inspector/Dept of Inspections
Work Permit (Children)	Superintendent of Schools
Yard Sales/Garage Sales	Selectmen
Zoning Amendments (Petitions)	Selectmen
Zoning (By-Law, map, special permit application, variance application)	Legal Department (Town Counsel)
Zoning Information (General)	Zoning Enforcement Officer/Dept. of Inspections